



Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED - QUEZON  
 ICT UNIT  
**UPLOADED**  
 Date/TIME: FEB 03 2022  
 By: *Enishel 5:02 PM*  
 Ref. no: *DM 032, s. 2022*

03 February 2022

**DIVISION MEMORANDUM**  
 DM No. 032, s. 2022

**HUNTAHAN WITH TOP MANAGEMENT**  
**(1<sup>st</sup> ONLINE DIVISION MANAGEMENT COMMITTEE MEETING FOR C.Y.2022)**

**To:** OIC - Assistant Schools Division Superintendents,  
 CID & SGOD Chiefs,  
 Unit/Section Heads,  
 Public Schools District Supervisors,  
 Elementary and Secondary School Heads,  
 All Others Concerned

1. DepEd Quezon will conduct Huntahan with the Top Management: 1st Online Management Committee Meeting on February 7-9, 2022. All Public Schools District Supervisors, Elementary and Secondary School Heads are advised to attend the meeting via Zoom on the given schedule.

Date and Time	Attendees	Link
February 7, 2022 1:00 p.m. (Monday)	All Public Schools District Supervisors	<a href="https://tinyurl.com/1stHuntahanBatch1">tinyurl.com/1stHuntahanBatch1</a> Meeting ID: 850 9336 5989 Passcode: 12345
February 8, 2022 1:00 p.m. (Tuesday)	TM, Division Chiefs, All Unit/Section Heads	<a href="https://tinyurl.com/1stHuntahanBatch2">tinyurl.com/1stHuntahanBatch2</a> Meeting ID: 811 5178 1234 Passcode: 12345
February 9, 2022 8:00 a.m. (Wednesday)	1 <sup>st</sup> and 3 <sup>rd</sup> Congressional District (Elementary and Secondary School Heads)	<a href="https://tinyurl.com/1stHuntahanBatch3">tinyurl.com/1stHuntahanBatch3</a> Meeting ID: 862 6032 4620 Passcode: 12345
February 9, 2022 1:00 p.m. (Wednesday)	2 <sup>nd</sup> and 4 <sup>th</sup> Congressional District (Elementary and Secondary School Heads)	<a href="https://tinyurl.com/1stHuntahanBatch4">tinyurl.com/1stHuntahanBatch4</a> Meeting ID: 875 4137 7099 Passcode: 12345

2. Topics / Agenda in Huntahan with Top Management are the following:

A. Huntahan with PSDSs

- Orientation and Preparation for CID Summit and other concerns

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
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- B. Huntahan with Division Chiefs and Section Heads
- Orientation and Preparation for Huntahan with School Heads
  - Other Updates and Concerns of each Division Chiefs and Section Heads
- C. Huntahan with School Heads
- Orientation on Expansion of Limited Face to Face Classes
  - 2021 Claims and Benefits
  - Land Acquisition and Titling
  - Other Announcements and Concerns
3. All participants are requested to connect to the prescribed link 15 minutes before the meeting begins, and are all required to rename their zoom account with the following format, **District Name or School Name\_Full Name** for proper identification. Please be reminded also to open/on all cameras during the meeting. The host / facilitator shall remove any participant in the meeting who are found to be non-compliant with the online meeting reminders.
4. PSDSs, School Heads and other attendees with internet difficulty may gather together in an area with better internet connection and with strict adherence to health and safety protocol.
5. All expenses relative to this activity shall be chargeable against local fund / MOOE subject to usual accounting and auditing procedures.
6. Immediate dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

TMosds02/03/2022

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